

Community Health Leader – Part-Time/Full-Time(20hrs/40hrs/week) \$19-\$22hr Temporary.

The mission of the Health Education Council is to cultivate health and well-being in under-served communities by leveraging the power of collaboration. The Health Education Council is a non-profit agency focused primarily on eliminating preventable causes of death resulting from the use of tobacco, poor nutrition, unsafe neighborhoods, and lack of physical activity and operates dozens of public health programs to meet the needs of diverse communities by increasing access to health-related knowledge and information (www.healtheducouncil.org). We represent diverse staff, community partners and funders to better serve communities that otherwise do not have a voice for care, or access to healthy environments.

Responsibilities:

The Community Health Leader (CHL) will work in collaboration with the Program Administrator and other HEC staff members to assist individuals and communities impacted by COVID-19 by assisting community members in understanding their current situation and reactions, mitigating stress, developing coping strategies, providing emotional support, and encouraging linkages with resources and longer-term supportive services. This work has a focus on working with the Latino/a population, particularly in rural and underserved areas. This position is hybrid, with opportunities to work from home or out of the HEC office in Sacramento but most of the work will occur in the community. Ideal candidate would reside in Sutter, Glenn, Colusa, or Butte County. Job responsibilities include but are not limited to:

- Traveling to COVID19 testing and vaccine clinics in rural and urban underserved communities in Sacramento, Yolo, Solano, Placer, Butte, Sutter, Colusa, and Glenn Counties (mileage is compensated)
- Dispersing evidence based and relevant COVID19 and other public health information
- Disseminating surveys and making referrals based on needs of community members
- Assist people impacted by COVID-19 by being an active listener and providing emotional support
- Seek out and have brief educational and supportive conversations with community members about COVID-19
- Distribute materials that address the social determinants of health
- Build community partnerships by participating in community coalitions and/or networking with community members and leaders.
- Participate in collaborative meetings to advance work of HEC

Minimum Qualifications:

- A passion for community outreach.
- Strong desire to create positive change and a wellness-focused culture in communities disproportionately impacted by COVID-19.
- Bilingual in English/Spanish required.
- Demonstrated skill in developing and maintaining interpersonal relationships; active listening and an ability to work with diverse communities, especially youth, Spanish-speaking and/or BIPOC communities.
- Demonstrated public speaking communication and/or group facilitation skills.
- Basic computer knowledge (Microsoft Publisher, Power Point, Word, Excel).
- Ability to work remotely.
- Ability to travel to and from all job-related meetings, events, and activities.
- Available to work some evenings and weekends.
- Demonstrated experience completing data tracking forms and reports.

Compensation

This is a temporary, part-time/full-time, non-exempt position (20hrs/40hrs/week). Salary will be commensurate with experience and education. The Health Education Council is an equal opportunity employer.

Receipt of Cover Letter and Resume E-mail resume, cover letter (please write “RE:” Health Access Community Health Leader on cover letter) and one original writing sample to:

Health Education Council, ATTN: Philip Bensing
E-mail: apply@healtheducouncil.org