Job Announcement

Health Education Council

**Community Health Leader – Flexibility for Full-Time or Part-Time**

**Neighborhood Safety**

The Health Education Council (HEC) is dedicated to cultivating health and well-being in under-served communities by leveraging the power of collaboration. HEC is a non-profit agency focused primarily on reducing health disparities and chronic disease in the Northern California’s low-income communities. HEC works proactively and collaboratively to ensure individuals are empowered to live a healthy life. We build cross-sector partnerships built on trust and respect, transforming neighborhoods into places that nurture health and holistic wellness for all residents ([www.healthedcouncil.org](http://www.healthedcouncil.org)).

**Responsibilities:**

The Community Health Leader will work closely with the Program Administrator to implement HEC’s Neighborhood Safety programs, including Peers Helping Peers; SHOP; Sacramento Youth Violence Prevention Collective and Live Well Valley Hi Coalition. HEC is committed to empowering communities in need of inclusive neighborhood safety and connectedness. Responsibilities include:

* Serve as mentor to youth and young adults who have current and/or past system involvement (foster care, juvenile justice, etc.).
* Help lead both virtual and in-person trainings, workshops and other outreach events for youth and youth-serving organizations focused on violence prevention, resilience, and life skills.
* Assist with coordination of the Sacramento Youth Violence Prevention Collective and Live Well Valley Hi Collaborative meetings.
* Help lead both virtual and in-person trainings, workshops and other outreach events for youth and youth-serving organizations focused on violence prevention, resilience, and life skills.
* Serve as a mentor to youth and young adults who have current and/or past system involvement (foster care, juvenile justice, etc.)
* Remain current and knowledgeable on best practices regarding violence prevention, adverse childhood experiences, and trauma-informed care.
* Create flyers, newsletters, and other materials to support and promote programs.
* Help outreach to other organizations to disseminate program information and build partnerships.
* Work with volunteers and interns who have a passion for ending systemic injustices and promoting resilience.
* Assist with the preparation of progress and final reports on program activities and outcomes.
* Collaborate with other HEC programs.
* Complete other duties as assigned by supervisor.

**Minimum Qualifications:**

* High school diploma required; Bachelor's degree preferred in health education; criminal justice; social work; sociology; ethnic studies or relevant field of study.

OR

At least two years of community-based, youth-oriented violence prevention employment may be substituted for the bachelor’s degree preference. Employment must demonstrate deep ties to Sacramento’s vulnerable neighborhoods and a unique, personal understanding of health equity, mental well-being and the assets and opportunities present in vulnerable communities. Experience working with young men and women of color.

* Experience conducting community outreach and engagement.
* Demonstrated ability to manage multiple tasks.
* Self-motivated, hard-working, dependable, and flexible.
* Comfortable working with diverse audiences, especially BIPOC women, students and parents.
* Proficient in MS Office Suite (Outlook, Access, Publisher, Power Point, Word, Excel).
* Ability and willingness to travel and work occasionally in the evenings and on weekends.
* Adaptability to work remotely from home due to the pandemic, with opportunities to utilize HEC office space during scheduled times.

**Compensation**

This is has the flexibility to be a full-time or part-time, non-exempt position. Salary will be commensurate with experience and education. The Health Education Council is an equal opportunity employer.

**Deadline for Receipt of Applications: Until filled**

To apply, e-mail, fax or mail your resume, cover letter (please write “RE: Neighborhood Safety Community Health Leader” on cover letter):

Health Education Council

ATTN: Philip Bensing

3950 Industrial Blvd. Suite 600

West Sacramento, CA 95691

Fax: 916-446-0427

E-mail: apply@healthedcouncil.org